

# ANNUAL IGH CLEAN-UP DAY COVID-19 SAFETY PLAN

Saturday, September 25, 2021

8am – 12 noon

8168 Barbara Avenue, Inver Grove Heights

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## Residents

- If you are sick or experiencing any symptoms of COVID-19 ([www.cdc.gov/coronavirus](http://www.cdc.gov/coronavirus)) please stay home and refrain from attending the event
- Must remain in your vehicle at all times; follow signs and stop fully at drop-off stations
- Please keep the number of people in your vehicle to a minimum
- Wearing a face mask is required at all times during the event
- Place all items in trunk or very back of your vehicle
- Have money ready for payment; extend arm fully to pay (cash or check only, no credit cards)
- Be prepared to show your ID for proof of residency
- Please be patient as it will take longer for staff, vendors, and volunteers to safely unload vehicles
- Follow all standardized guidelines developed by the CDC (see attached COVID-19 Prevention Guidelines attachment)

## Employees, Volunteers, Vendors

- Prior to your shift, complete the attached “Employee Health Screening Checklist”. If you answer "Yes" to any of the questions, please contact your supervisor and cancel your shift.
- If you or someone in your household is sick, please contact your supervisor and cancel your shift.
- Mask are required for those that speak directly to residents (inventory staff, traffic directors, money collectors). Masks are also required inside City Hall.
- Remain at least 6 feet from all others (supervisor, co-worker, public, volunteers)
- Use hand sanitizer regularly. Wash your hands with soap and water for at least 20 seconds.
- Do not touch your face directly, especially your eyes, nose, and mouth
- Wear gloves when collecting money
- Carry a pair of gloves and an extra mask in the event it is needed
- Contact coordinator/supervisor immediately if you need to report an unsafe condition or concern
- Follow all standardized guidelines developed by the CDC or MDH, which will be made available to all staff and volunteers (see attached documents)
- When unloading vehicles, remove items from vehicle by taking turns with other employees, volunteers, etc. to maintain a 6-foot distance at all times during the event, with the exception of during the following activities:
  - Lifting heavy objects from a vehicle
  - Moving many small items from a vehicle (ex: concrete pieces)
  - Accepting money
- To confirm which city the attendee lives in, ask which city they live in and look at ID. Do not physically handle IDs to limit contact.
- Only prepackaged food and beverages will be provided and can be consumed onsite. Food of any kind should not be consumed during the event (8am-12pm or until handling of collected materials is completed). Prepackaged food may only be consumed before or after the event once proper handwashing procedures listed above have been followed.
- Follow other normal safety precautions such as using caution and proper lifting techniques

## Attachments

- COVID-19 Prevention Guidelines, Center for Disease Control (CDC)
- Employee Health Screening Checklist, Minnesota Department of Health (MDH)


# STOP THE SPREAD OF GERMS | COVID-19 |



**Get a COVID-19 vaccine.**



**Cover your cough or sneeze with a tissue, then throw the tissue in the trash and wash your hands.**



**Stay at least 6 feet (about 2 arm lengths) from other people.**



**When in public, wear a mask over your nose and mouth.**



**Do not touch your eyes, nose, and mouth.**



**Clean and disinfect frequently touched objects and surfaces.**



**Stay home when you are sick, except to get medical care.**



**Wash your hands often with soap and water for at least 20 seconds.**



[cdc.gov/coronavirus](https://www.cdc.gov/coronavirus)

# Health Screening



**If you have any of these symptoms,  
go home, stay away from other people,  
and get tested.**

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- FEVER OR FEELING  
FEVERISH**
- CHILLS**
- COUGH**
- SHORTNESS OF BREATH**
- SORE THROAT**
- MUSCLE ACHES**
- LOSS OF SMELL OR TASTE**