



**INVER GROVE HEIGHTS
FIRE DEPARTMENT**
FIRE AND LIFE SAFETY DIVISION

**PRIOR TO BURNING, YOU MUST
CALL DAKOTA COUNTY DISPATCH
651-322-2323 AND IGHFD
651-508-1105**

Open Burning Permit
Valid only for trees, brush, clean unpainted lumber or other dry vegetative material.

Site Address: _____

Site Phone Number (where you can be reached while burning): _____

Permit Start Date: _____ **Permit Valid Through:** _____ **Permit Number:** _____

Permittee Information

Permittee Name: _____

Address: _____

City/State: _____ Zip: _____

Phone: _____ Email: _____

Burning Permit Conditions:

<input type="checkbox"/> Piled Material <input type="checkbox"/> Trees <input type="checkbox"/> Brush <input type="checkbox"/> Clean unpainted lumber <input type="checkbox"/> Other: _____ Number of piles: _____ Size of pile(s) in feet: _____	<input type="checkbox"/> Running Fire <input type="checkbox"/> Brush <input type="checkbox"/> Slash <input type="checkbox"/> Grass Size of area in acres: _____ <input type="checkbox"/> Required (if checked) to call Fire Marshal at 651-450-2547 after 8:00 a.m. each day before you burn.
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I agree:

- To keep this fire under control and to assume responsibility for all damages and costs that may result from burning done under this permit.
- Check MNDNR website before starting any fire authorized by this permit and **not** start a fire when the fire danger rating in Dakota County is High, Very High or Extreme.
- To attend this fire until completely extinguished.
- To have this permit available at the burn site for inspection.
- Not to burn if there is a practical alternative method for disposal of the material such as chipping, composting, or recycling.
- To use a clean burning device to start the fire.
- Not to use gasoline or diesel fuel to start the fire.
- Not to conduct burning during any air quality alert.
- Not to burn prohibited materials listed unless authorized under Minnesota Statutes.
- To extinguish the fire immediately if this permit is revoked.
- That the fire will not be allowed to smolder without flame.
- That I will abide by all Minnesota Statues and local ordinances pertaining to open burning.

Requirements:

- Prevailing wind must be away from nearby occupied buildings, public roads, airports, and landing strips.
- Smoke must not be a hazard to the public.
- Permittee must be at least 18 years of age.
- Burning is prohibited below the ordinary high water mark of public waters except for agricultural operations or for the purposes of managing forests, prairies, or wildlife habitat.
- Failure to keep the fire contained within the area described on this permit or burn only materials listed on this permit shall be guilty of a misdemeanor.
- No open burning shall be conducted within 75 feet of a structure.
- Max wind speed 10 mph

Prohibited Materials (under M.S. 88.171): oils, rubber, plastics, tires, and chemically treated materials such as railroad ties, treated lumber, composite shingles, tar paper, insulation, composition board, gypsum, wiring, paint, hazardous and industrial solid waste. As well as, painted wood or paper, garbage, leaves and grass clippings.

This permit is valid for open burning as allowed and specified in Minnesota Statues (M.S. 88.16) and local ordinances. The Permittee is granted permission to burn the above-described materials at the specified location(s) during the dates and times listed above. I attest, by my signature, that I have read the details of this permit and will comply with the conditions of, and any attachments to this permit; and that I am the landowner or have the written permission of the landowner to burn at the above burn site location; and that I will activate this permit each day prior to ignition. Violations of permit conditions may subject Permittee to criminal and/or civil action.

Permittee Signature:	Date:
Approving Authority Signature:	Date:

FIRE MUST BE OUT AT SUNSET

Fire Safety and Air Quality Requirements:

- Check **Minnesota DNR** at http://www.dnr.state.mn.us/forestry/fire/firerating_restrictions.html for statewide fire danger & burning permit restrictions.
- Only light the number of piles that can be adequately supervised at any one time (maximum of 3)
- Have a water supply available and a means of dispensing it.
- Piles should be sufficiently spaced and away from surrounding vegetation so that the potential for radiant heat to ignite and spread the fire is eliminated. You should be able to comfortably stand between the burning pile and any structure.
- Under no circumstances should any organic soils (peat) be allowed to ignite.
- By keeping piles small in size, clean of soil, and well-spaced, you will control the amount of debris that is burning at any one time more efficiently.
- When you think burning is complete, examine the ashes. Touch them to make sure they are cold. Use water necessary to make sure it is out and cannot reignite.
- Review and follow Inver Grove Heights Fire Department Open Burning Policy.
- Local ordinance Inver Grove Heights City Code

Minnesota DNR (651-772-7930) burning permits only allow the burning of clean vegetative matter (unpainted, unstained, and untreated wood and brush).

Permits DO NOT allow the burning of:

- Painted wood or paper
- Plastic or other prohibited material
- Garbage
- Leaves
- Grass clippings

Why does this matter?

Burning garbage or treated materials releases toxin that contaminate our air, water, and soil. These toxins can cause serious health problems including cancer.

Is this a new concern?

No, household garbage burning has been illegal in Minnesota since 1969.

Dispose of your garbage the safe way!

- Recycle or reuse
- Compost or chip yard waste
- Use garbage services

IF FIRE BECOMES OUT OF CONTROL CALL 911

INVER GROVE HEIGHTS FIRE DEPARTMENT
FIRE AND LIFE SAFETY DIVISION
POLICY / PROCEDURE

OPEN BURNING

PURPOSE

Open burning can present a significant fire hazard when fires are mishandled. For this reason Fire Code places requirements on how they are conducted. This policy outlines the requirements of the fire code for open burning within the City of Inver Grove Heights.

DEFINITIONS

BONFIRE. An outdoor fire utilized for ceremonial purposes. [MSFC 302.1]

CODE OFFICIAL is the Fire Marshal or their authorized representatives including but not limited to the Fire Chief, and fire/police officers in charge of a response to a burning occurrence.

OPEN BURNING. The burning of materials wherein products of combustion are emitted directly into the ambient air without passing through a stack or chimney from an enclosed chamber. Open burning does not include road flares, smudge pots and similar devices associated with safety or occupational uses typically considered open flames or recreational fires. For the purpose of this definition, a chamber shall be regarded as enclosed when, during the time combustion occurs, only apertures, ducts, stacks, flues or chimneys necessary to provide combustion air and permit the escape of exhaust gas are open. [MSFC 302.1]

RECREATIONAL FIRE. An outdoor fire burning materials other than rubbish where the fuel being burned is not contained in an incinerator, outdoor fireplace, barbeque grill or barbeque pit and has a total fuel area of 3 feet (914 mm) or less in diameter and 2 feet (610 mm) or less in height for pleasure, religious, ceremonial, cooking, warmth or similar purposes. Note: The requirements for recreational fires are handled in a separate policy. This definition is provided for informational purposes only.

PERMITS REQUIRED

A permit is required from the City of Inver Grove Heights for all open burning. The City Fire Marshal also has the authority to issue permits required by the State. When a permit is also required by the Minnesota Department of Natural Resources (DNR) the City permit will be issued on the DNR form.

Permit applications may be obtained on-line or at Fire Station 2 (9200 Courthouse Blvd.).

PERMIT FEES [IGH 1015.01]

Open Burning for the development and maintenance of land and rights of way.	\$0.50 / cu. yd. , \$100 minimum
All other types of open burning i.e. ground thawing, accepted agricultural practices.	\$25 each occurrence

PERMIT VALIDITY

An Open Burning Permit is valid for the period of time indicated on the permit.

The permit is not transferable to another person or property. A single permit may not be used across multiple properties.

Open Burning Permits are void during conditions with a fire danger rating of "High, Very High or Extreme" issued by the Minnesota Department of Natural Resources. It is the permittee's responsibility to check current conditions. Daily information can be found on the DNR web site at www.dnr.state.mn.us/forestry/fire/firerating_restrictions.html

Open Burning Permits are void during open burning bans issued by the Inver Grove Heights Fire Marshal or Fire Chief. Should a local ban be necessary information will be posted on the City web site at www.ighmn.gov.

GENERAL PROVISIONS FOR FIRE SAFETY - Open Burning

Open burning shall be constantly attended until the fire is extinguished. [MSFC 307.5]

A clean burning device must be used to start fire. (DNR)

DO NOT USE FLAMMABLE OR COMBUSTIBLE LIQUIDS OF ANY KIND TO START YOUR FIRE.

The location for open burning shall not be less than 75 feet from any structure, and provisions shall be made to prevent the fire from spreading to within 75 feet of any structure. Exceptions: 1. Fires in approved containers that are not less than 15 feet from a structure. 2. The minimum required distance from a structure shall be 25 feet where the pile size is 3 feet or less in diameter and 2 feet or less in height.

A minimum of one portable fire extinguisher with a minimum 4-A rating or other approved onsite fire-extinguishing equipment, such as dirt, sand, water barrel, garden hose or water truck, shall be available for immediate utilization. [MSFC 307.5]

NUISANCE, HAZARDOUS OR OBJECTIONABLE FIRES

The fire code official is authorized to order the extinguishment by the permit holder, another person responsible or the fire department of open burning that creates or adds to a hazardous or objectionable situation. [MSFC 307.3]

Keep in mind that not everyone enjoys the smell of smoke. Open burning is a privilege allowed you by your community. Privileges can be taken away if users do not act responsibly. Before starting your fire, check to see if your neighbors have their windows open, clothes drying outside, or other conditions that would make your fire a nuisance. Keep your fire burning hot and manage your fire so the minimum amount of smoke possible is produced. Watch for flying embers and where smoke is going. Put your fire out before it becomes a nuisance.