

STATE OF MINNESOTA  
OFFICE OF ADMINISTRATIVE HEARINGS  
PO Box 64620  
St. Paul, MN 55164-0620

**COMPLAINT FORM  
for Violations of the  
FAIR CAMPAIGN PRACTICES ACT or  
CAMPAIGN FINANCE ACT**

**Information about complaint filer (Complainant)**

Name:

Address:

City, State, Zip:

Telephone Number:

Email Address:

**Information about the person/entity you are complaining about (Respondent)**

Name:

Address:

City, State, Zip:

Telephone Number:

Email Address:

Provide the specific statute in Minnesota Statutes Chapter 211A (Campaign Finance Act) or Chapter 211B (Fair Campaign Practices Act) that you allege has been violated:

(Chapters 211A and 211B are available online at  
<https://www.revisor.leg.state.mn.us/statutes/?id=211A>  
<https://www.revisor.leg.state.mn.us/statutes/?id=211B>)

Date(s) of violation(s):

Date of election or ballot question:

Elected office or ballot question involved:

If allowed by law, do you wish to request an expedited probable cause hearing?

### **Nature of Complaint**

Explain in detail why you believe the Respondent has violated Minnesota Statutes Chapters 211A or 211B. Attach copies of any documents that support your allegations. The Administrative Law Judge must dismiss this complaint if this submission does not prove a prima facie violation of the statutes. "Prima facie" means that the facts you present are sufficient to show a violation.

### **Oath**

I, [NAME], under penalty of perjury, swear or affirm that the statements I have made in this complaint are true and correct to the best of my knowledge.

Dated:

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Signature of Complainant

## Filing Instructions

Send completed notarized form and check for \$50 filing fee made payable to: Office of Administrative Hearings. If you are financially unable to pay the filing fee, you may submit an *in forma pauperis* affidavit (available at <https://mn.gov/oah/forms-and-filing/forms/index.jsp> ) instead.

Complaints may be submitted to the Office of Administrative Hearings by personal delivery to 600 North Robert Street, St. Paul, MN 55101, or U.S. mail to the Office of Administrative Hearings, PO Box 64620, St. Paul, MN 55164-0620. Complaints are not deemed filed until both the complaint form and filing fee are received at the Office of Administrative Hearings. Pursuant to Minn. R. 1400.5550, subp. 5, any filing received after 4:30 p.m. will be deemed received the following business day.

If you have questions, call an OAH staff attorney at 651-361-7900.

This document is available in alternative formats to individuals with disabilities by calling 651-361-7834.

## Legal Resources

Minn. Stat. § 211B.33, subd. 1 and 2 provide as follows:

**Subd. 1. Time for Review.** The chief administrative law judge must randomly assign an administrative law judge to review the complaint. Within one business day after the complaint was filed with the office, when practicable, but never longer than three business days, the administrative law judge must make a preliminary determination for its disposition.

**Subd. 2. Recommendation.**

(a) If the administrative law judge determines that the complaint does not set forth a prima facie violation of chapter 211A or 211B, the administrative law judge must dismiss the complaint.

(b) If the administrative law judge determines that the complaint sets forth a prima facie violation of section 211B.06 and was filed within 60 days before the primary or special election or within 90 days before the general election to which the complaint relates, the administrative law judge must conduct an expedited probable cause hearing under section 211B.34.

(c) If the administrative law judge determines that the complaint sets forth a prima facie violation of a provision of chapter 211A or 211B, other than section 211B.06, and that the complaint was filed within 60 days before the primary or special election or within 90 days before the general election to which the

complaint relates, the administrative law judge, on request of any party, must conduct an expedited probable cause hearing under section 211B.34.

(d) If the administrative law judge determines that the complaint sets forth a prima facie violation of chapter 211A or 211B, and was filed more than 60 days before the primary or special election or more than 90 days before the general election to which the complaint relates, the administrative law judge must schedule an evidentiary hearing under section 211B.35.

### **Tennessee Warning**

The data requested in this form will be used for the purpose of carrying out the responsibilities of the Office of Administrative Hearings in the complaint process established by Minn. Stat. § 211B.31-.37. The information requested is needed to initiate the proceeding, provide required notice to other parties or persons and conduct the required review and hearing. Failure to provide the requested information can result in the Complaint being rejected as incomplete, delayed in processing and/or dismissed as failing to set forth a prima facie violation.

The law governing this process makes all records relating to the hearing, including this Complaint, open to the public. If you believe that any data you are submitting is not public under law, you must identify which data is protected and why it is not public data under the Minnesota Government Data Practices Act.