

This handout is written only as a guide; it is not intended nor shall it be considered a complete set of requirements. Information sheets are available at the City's website at IGHMN.gov.

CALL BEFORE YOU DIG. Contact Gopher State One Call at (651) 454-0002 or www.gopherstateonecall.org for protection against underground utility damage. Contact Gopher State One Call 48 hours before you intend to dig.

The current Minnesota State Building Code is available on the [Department of Labor and Industry website](#).

PERMITS

A permit is required for excavation.

APPLICATION SUBMITTALS

Per Application/Per Property Address

Applications are submitted online. Fees will be paid upon application approval.

SUBMITTAL REQUIREMENTS

- Permit Application Form.
- Site Map (showing the proposed location).

REQUIREMENTS

- Requirements from City Code (Section 420):
 - All slopes must be a minimum of four (4) feet horizontal to one (1) foot vertical (4:1)
 - No land may be altered that results in water run-off causing flooding or erosion on adjacent property. Such run-off shall be channeled to an appropriate drainage facility.
 - No concrete, asphalt, tree stumps/branches or demolition debris (as defined in City Code, Section 420.19) shall be used as fill material.
 - Fencing: when open excavation exceeds twenty (20) feet and/or a slope of 2:1 or greater, a fence completely around the site is required.
 - Operating hours: 7:00 a.m. to 7:00 p.m. only.
 - No stagnant water is permitted to collect.
 - All affected areas are to have topsoil re-spread and turf reestablished within six (6) months of occupancy or as defined by terms of an excavation permit.
 - All excavation and filling work associated with a building permit is to be completed within six (6) months of occupancy. All work done after this time requires a new permit.