

This handout is written only as a guide; it is not intended nor shall it be considered a complete set of requirements. Information sheets are available at the City's website at IGHMN.gov.

CALL BEFORE YOU DIG. Contact Gopher State One Call at (651) 454-0002 or www.gopherstateonecall.org for protection against underground utility damage. Contact Gopher State One Call 48 hours before you intend to dig.

The current Minnesota State Building Code is available on the Department of Labor and Industry website.

PERMITS

A permit is required for all siding work. Applications are submitted online.

APPLICATION SUBMITTALS

Residential

Permit fees are due upon permit approval.

Commercial

Fees - Siding is based on valuation

SIDING STANDARDS

Kickout flashing is required where the lower portion of a sloped roof stops within the plane of an intersecting wall.

Exterior walls shall have a weather resistive material applied over the sheathing under wood, vinyl, metal, or other manufactured siding. Acceptable material shall be at least one layer of #15 asphalt felt complying with ASTM D 226 for type 1 felt or other approved material. The material shall be applied to all walls (Including gable walls of attics and other unheated spaces). The material shall extend up to the bottom of the rafter or truss top chord, unless the soffit is not removed nor exposed, then the underlayment may terminate at the bottom of the soffit. Any vertical joints shall be lapped by at least 6" and horizontal joints lapped at least 2".

EXCEPTIONS

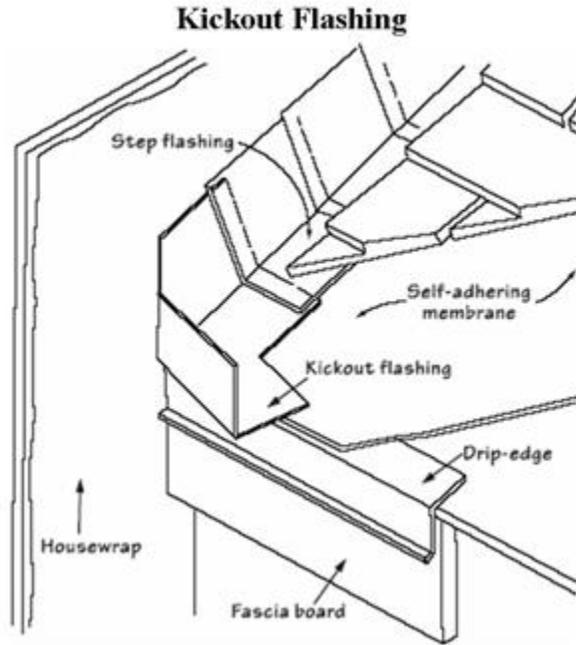
- NOT required for detached accessory buildings.
- NOT required where specifically prohibited by a sheathing or siding manufacturer.

Note: Because of lengthy and somewhat complicated requirements, the Building Code should be consulted prior to the application of stucco or masonry siding.

FLASHINGS

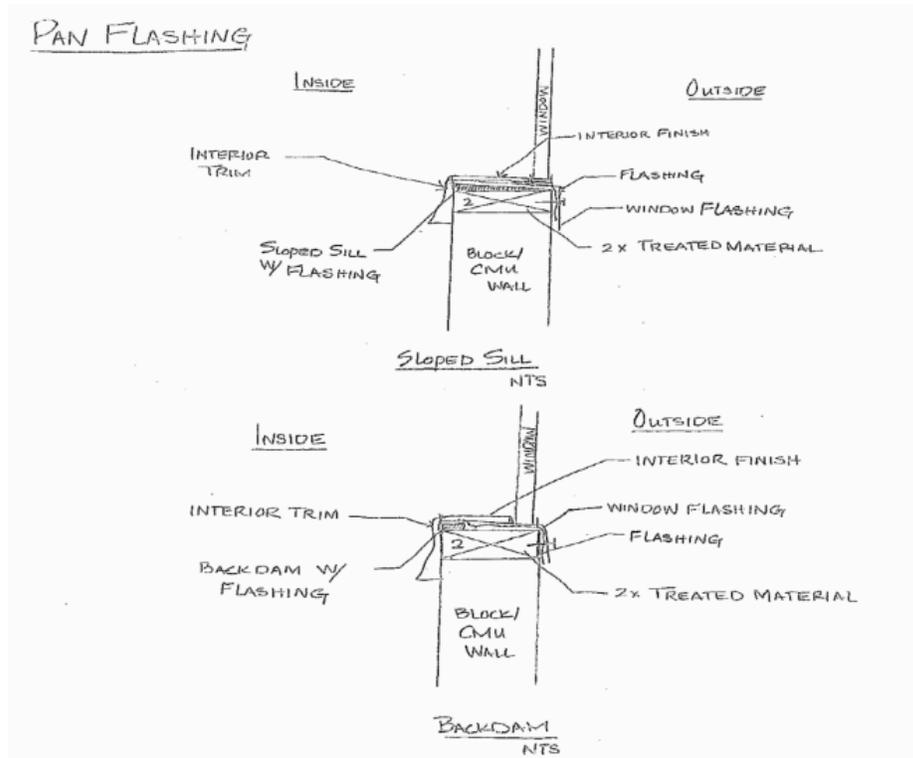
Approved corrosion resistant flashing shall be applied shingle fashion in a manner as to prevent entry of water into the wall cavity or penetration of water to the building structural framing components. The flashing shall extend to the surface of the exterior wall finish. Approved corrosion resistant flashing shall be installed at all the following locations:

- Exterior window and door openings. Flashing at the exterior window and door openings shall extend to the surface of the exterior wall finish or to the water resistive barrier for subsequent drainage.
- Under and at the ends of masonry, wood, or metal openings and sills.
- Continuously above all projecting wood trim.



PAN FLASHING OF WINDOWS AND DOORS

(FOR NEW CONSTRUCTION & ADDITIONS)



A Pan Flashing shall be provided under all exterior windows and doors. Pan Flashing shall be:

- a) Sloped to drain water to the exterior surface of a weather resistive barrier or flat with sealed back dam and side dams to prevent re-entry of water into the wall cavity or onto interior finishes; and
- b) Maintain the thermal envelope of the building. Pan Flashing made from metal must be thermally isolated from interior surfaces.

Exceptions:

1. Windows or doors installed in accordance with the manufacturer's installation instructions which include an alternate flashing method.
2. Windows or doors in detached accessory structures.
3. Skylights, bow or bay windows.
4. Doors required to meet accessibility requirements that would prevent the installation of Pan Flashing.
5. Repairs or replacement of existing windows and doors.
6. When a method is provided by a registered design professional.

SIDING INSPECTIONS

Inspections will be done to ensure code compliance and to verify that the materials used are installed properly. Please contact the Inspections Department at 651-450-2550, 24 hours in advance to schedule an inspection.

Inspection:

1. When at least 2 walls can be visually inspected for the underlayment and at least 1 opening with approved flashing is installed typical of all openings.
2. Final Inspection when all work is completed (siding, soffit, fascia, caulking, house numbers).

This information is intended to be used as a guide only. Refer to the siding manufacturer's installation instructions for a complete set of requirements.

SIDING PERMIT FEES

Single-Family: Payment is due after application has been reviewed.

Multi-Family and Commercial: Based on job valuation.



City of Inver Grove Heights
 Inspections Department
 8150 Barbara Avenue
 Inver Grove Heights, MN 55077
 phone: (651) 450-2550
 email: permits@ighmn.gov

PERMITS & INSPECTIONS

PERMIT APPLICATION

SITE ADDRESS _____

OWNERS NAME _____ Address _____ Phone _____

CONTRACTOR _____ Address _____

LICENSE NUMBER _____ Email _____ Phone _____

PROJECT MANAGER _____ Email _____ Phone _____

ARCHITECT / ENGINEER _____ Email _____

CLASS OF WORK NEW w/Finished Basement w/Deck ADDITION ALTERATION/REMODEL RETAINING WALL

DESCRIBE WORK _____

USE OF BUILDING Single Family Single Family Attached Multi Family Business Educational Government

CONSTRUCTION DATA:

Setbacks: Front _____ Right Side _____ Left Side _____ Rear _____

Structure Height: _____

Square Feet: Basement _____ 1st Floor _____ 2nd Floor _____ 3rd Floor _____

Garage _____ Porch _____ Deck _____ Other _____

Valuation (Including Labor) _____

I acknowledge that this application is complete and accurate, that the work will be in conformance with Local and State Codes, and that work will not start until this permit has been reviewed and approved. I understand that answering 'Yes' will be treated in the same manner as a handwritten signature, for the purpose of validity, enforceability, and admissibility. Click the box if you agree Yes

Name of Contractor or Authorized Agent _____ **Date** _____

NOTICE: This is an application only. Permit will be issued after city approval and payment of fees.

OFFICE USE ONLY		Permit Number	
		FEE TYPE	AMOUNT
Zoning	_____	Contractor's License	_____
Occupancy	_____	Building Permit	_____
Type of Construction	_____	Plan Review	_____
# Of Stories	_____	Surcharge	_____
Bedroom / Dwelling Units	_____	Sprinkler / Alarm Permit	_____
Max Occupancy Load	_____	Misc. Permits (Sign, Fence)	_____
Sprinklered	_____	MCWS SAC Charge	_____
Application Accepted By	_____	Sewer Connection Fee	_____
License Number	_____	Water Connection Fee	_____
Building Approval	_____	Water Treatment Fee	_____
Planning Approval	_____	Meter & Reader Sale	_____
Engineering Approval	_____	Tax on Meter & Reader	_____
Fire Marshal Approval	_____	B-Line Sewer Connection	_____
Approved to Issue By	_____	Park Dedication Fees	_____
Date Approved	_____	Eagan Utility Connections	_____
SPECIAL CONDITIONS	_____	Other Forms & Fees	_____
_____	_____	TOTAL FEE	_____
_____	_____	Receipt #	_____
_____	_____	Date Paid	_____