

This handout is written only as a guide; it is not intended nor shall it be considered a complete set of requirements. Information sheets are available at the City's website at [IGHMN.gov](http://IGHMN.gov).

**CALL BEFORE YOU DIG.** Contact Gopher State One Call at (651) 454-0002 or [www.gopherstateonecall.org](http://www.gopherstateonecall.org) for protection against underground utility damage. Contact Gopher State One Call 48 hours before you intend to dig.

The current Minnesota State Building Code is available on the [Department of Labor and Industry website](http://Department of Labor and Industry website).

## **PRIOR TO APPLYING FOR A BUILDING PERMIT, PLEASE CONTACT:**

- 1. PLANNING DEPARTMENT AT 651-450-2569 FOR SETBACK AND IMPERVIOUS COVERAGE INFORMATION.**
- 2. ENGINEERING DEPARTMENT AT 651-450-2573 FOR STORMWATER MANAGEMENT REQUIREMENTS.**

## **PERMITS**

A building permit application and plot plan must be submitted to the City Inspections Department. Must Include:

- Size
- Type of Construction
- Location of Pool on Property with Setback Distance Marked
- Fencing Type and Location
- Pool Cover Information (if applicable)

## **APPLICATION SUBMITTALS**

Application and Submittals will be submitted [online](#).

Permit fees will be paid once approved.

## **SETBACKS**

Swimming pools, hot tubs, spas, and inflatable pools shall be set back a minimum of ten (10) feet from any side or rear lot line as measured from the nearest edge of the slope around the pool, the perimeter walk, or the edge of the pool, or if so equipped, the edge of a perimeter walk. A minimum of six (6) foot separation is required between the principal structure and any accessory structure (including pools).

Swimming pools, hot tubs, spas, and inflatable pools are not allowed in the front or side yards or in the area between the street right-of-way and the minimum required building setback line.

## **DRAINAGE OF SITE**

Swimming pools, hot tubs, spas, and inflatable pools which raise the existing elevation more than eight (8) feet shall be reviewed by the Building Official who shall have the right to refuse the permit for construction of the same is, in their opinion, adjoining properties will be adversely affected because of the alteration of drainage patterns.

## **DRAINAGE OF POOL**

The drainage of swimming pools, hot tubs, spas, and inflatable pools shall not discharge across adjoining properties.

## **IMPERVIOUS COVERAGE**

In "R" Residential Zoning Districts, there is a maximum impervious coverage standard. Please contact the Planning Department at 651-450-2569 if your property is in one of these districts.

## **FENCING**

A minimum of four (4) foot non-climbable fence or approved barrier is required around outdoor swimming pools, hot tubs, spas, and inflatable pools or around the property.

Exceptions to the above requirement are:

- A. Hot tubs and spas equipped with latching covers conforming to ASTM F 1346-91, Standard Performance Specifications for Safety Covers and Labeling Requirements.  
*Note: Label must be visible at the time of inspection.*
- B. Inflatable pools with a surface area of fourteen (14) or less feet in diameter, and less than thirty (30) inches in depth from the deepest point to the spill level and erected between Memorial Day and Labor Day.
- C. Pool covers conforming to ASTM F 1346-91, Standard Performance Specifications for Safety Covers and Labeling Requirements.  
*Note: Label must be visible at the time of inspection.*
- D. Pools with at least four (4) foot high side walls with removable ladder.

In instances where the hot tub or spa contains a latching cover or the pool contains a cover or the fence has a door/gate, then the property owner must keep the cover closed and the door/gate closed unless a resident of the property is present outdoors and within 25 feet of the hot tub, spa or pool.

If the fence is equipped with doors or gates, then the doors or gates shall be self-closing, latching and childproof.

## **POOL HEATER**

A separate Mechanical Permit is required for the installation of pool heating equipment.

## **OVERHEAD ELECTRICAL**

A minimum of ten (10) feet horizontal clearance must exist between the inside edge of swimming pools and overhead power service lines (National Electrical Code, Section 680-8).

For special situations or further information, contact Kevin Wallace, State Electrical Inspector at 612-528-2099.

## **UTILITY LINES**

Contact Gopher State One Call at 651-454-0002 prior to digging to have utility lines marked.