

This handout is written only as a guide; it is not intended nor shall it be considered a complete set of requirements. Information sheets are available at the City's website at IGHMN.gov.

CALL BEFORE YOU DIG. Contact Gopher State One Call at (651) 454-0002 or www.gopherstateonecall.org for protection against underground utility damage. Contact Gopher State One Call 48 hours before you intend to dig.

The current Minnesota State Building Code is available on the [Department of Labor and Industry website](#).

PRIOR TO APPLYING FOR A BUILDING PERMIT, PLEASE CONTACT:

1. PLANNING DEPARTMENT AT 651-450-2569 FOR SETBACK AND IMPERVIOUS COVERAGE INFORMATION.
2. ENGINEERING DEPARTMENT AT 651-450-2573 FOR STORMWATER MANAGEMENT REQUIREMENTS.

PERMITS

A building permit application and plot plan must be submitted to the City Inspections Department. Must Include:

- Size
- Type of Construction
- Location of Pool on Property with Setback Distance Marked
- Fencing Type and Location
- Pool Cover Information (if applicable)

APPLICATION SUBMITTALS

Application and Submittals will be submitted [online](#).

Permit fees will be paid once approved.

SETBACKS

Swimming pools, hot tubs, spas, and inflatable pools shall be set back a minimum of ten (10) feet from any side or rear lot line as measured from the nearest edge of the slope around the pool, the perimeter walk, or the edge of the pool, or if so equipped, the edge of a perimeter walk. A minimum of six (6) foot separation is required between the principal structure and any accessory structure (including pools).

Swimming pools, hot tubs, spas, and inflatable pools are not allowed in the front or side yards or in the area between the street right-of-way and the minimum required building setback line.

DRAINAGE OF SITE

Swimming pools, hot tubs, spas, and inflatable pools which raise the existing elevation more than eight (8) feet shall be reviewed by the Building Official who shall have the right to refuse the permit for construction of the same is, in their opinion, adjoining properties will be adversely affected because of the alteration of drainage patterns.

DRAINAGE OF POOL

The drainage of swimming pools, hot tubs, spas, and inflatable pools shall not discharge across adjoining properties.

IMPERVIOUS COVERAGE

In "R" Residential Zoning Districts, there is a maximum impervious coverage standard. Please contact the Planning Department at 651-450-2569 if your property is in one of these districts.

FENCING

A minimum of four (4) foot non-climbable fence or approved barrier is required around outdoor swimming pools, hot tubs, spas, and inflatable pools or around the property.

Exceptions to the above requirement are:

- A. Hot tubs and spas equipped with latching covers conforming to ASTM F 1346-91, Standard Performance Specifications for Safety Covers and Labeling Requirements.
Note: Label must be visible at the time of inspection.
- B. Inflatable pools with a surface area of fourteen (14) or less feet in diameter, and less than thirty (30) inches in depth from the deepest point to the spill level and erected between Memorial Day and Labor Day.
- C. Pool covers conforming to ASTM F 1346-91, Standard Performance Specifications for Safety Covers and Labeling Requirements.
Note: Label must be visible at the time of inspection.
- D. Pools with at least four (4) foot high side walls with removable ladder.

In instances where the hot tub or spa contains a latching cover or the pool contains a cover or the fence has a door/gate, then the property owner must keep the cover closed and the door/gate closed unless a resident of the property is present outdoors and within 25 feet of the hot tub, spa or pool.

If the fence is equipped with doors or gates, then the doors or gates shall be self-closing, latching and childproof.

POOL HEATER

A separate Mechanical Permit is required for the installation of pool heating equipment.

OVERHEAD ELECTRICAL

A minimum of ten (10) feet horizontal clearance must exist between the inside edge of swimming pools and overhead power service lines (National Electrical Code, Section 680-8).

For special situations or further information, contact Gary Pederson, State Electrical Inspector at 952-431-3565.

UTILITY LINES

Contact Gopher State One Call at 651-454-0002 prior to digging to have utility lines marked.



City of Inver Grove Heights
 Inspections Department
 8150 Barbara Avenue
 Inver Grove Heights, MN 55077
 phone: (651) 450-2550
 email: permits@ighmn.gov

PERMITS & INSPECTIONS

PERMIT APPLICATION

SITE ADDRESS _____

OWNERS NAME _____ Address _____ Phone _____

CONTRACTOR _____ Address _____

LICENSE NUMBER _____ Email _____ Phone _____

PROJECT MANAGER _____ Email _____ Phone _____

ARCHITECT / ENGINEER _____ Email _____

CLASS OF WORK NEW w/Finished Basement w/Deck ADDITION ALTERATION/REMODEL RETAINING WALL

DESCRIBE WORK _____

USE OF BUILDING Single Family Single Family Attached Multi Family Business Educational Government

CONSTRUCTION DATA:

Setbacks: Front _____ Right Side _____ Left Side _____ Rear _____

Structure Height: _____

Square Feet: Basement _____ 1st Floor _____ 2nd Floor _____ 3rd Floor _____

Valuation (Including Labor) _____

Garage _____ Porch _____ Deck _____ Other _____

I acknowledge that this application is complete and accurate, that the work will be in conformance with Local and State Codes, and that work will not start until this permit has been reviewed and approved. I understand that answering 'Yes' will be treated in the same manner as a handwritten signature, for the purpose of validity, enforceability, and admissibility. Click the box if you agree Yes

Name of Contractor or Authorized Agent _____ **Date** _____

NOTICE: This is an application only. Permit will be issued after city approval and payment of fees.

OFFICE USE ONLY	Permit Number	FEE TYPE	AMOUNT
Zoning _____	_____	Contractor's License	_____
Occupancy _____	_____	Building Permit	_____
Type of Construction _____	_____	Plan Review	_____
# Of Stories _____	_____	Surcharge	_____
Bedroom / Dwelling Units _____	_____	Sprinkler / Alarm Permit	_____
Max Occupancy Load _____	_____	Misc. Permits (Sign, Fence)	_____
Sprinklered _____	_____	MCWS SAC Charge	_____
Application Accepted By _____	_____	Sewer Connection Fee	_____
License Number _____	_____	Water Connection Fee	_____
Building Approval _____	_____	Water Treatment Fee	_____
Planning Approval _____	_____	Meter & Reader Sale	_____
Engineering Approval _____	_____	Tax on Meter & Reader	_____
Fire Marshal Approval _____	_____	B-Line Sewer Connection	_____
Approved to Issue By _____	_____	Park Dedication Fees	_____
Date Approved _____	_____	Eagan Utility Connections	_____
SPECIAL CONDITIONS	_____	Other Forms & Fees	_____
_____	_____	TOTAL FEE	_____
_____	_____	Receipt # _____	Date Paid _____
_____	_____		